

I/19/10/29/2022

## পশ্চিমবঙ্গ রাজ্য হাজ কমিটি

(সংখ্যালঘু বিষয়ক ও মাদ্রাসা শিক্ষা দপ্তরের একটি বিধিবদ্ধ সংস্থা)

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Government of West Bengal  
**WEST BENGAL STATE HAJ COMMITTEE**

(A Statutory Body under  
 Minority Affairs & Madrasah Education Department)  
 Madinat-ul-Hujjaj, Action Area-II, New Town, Rajarhat  
 Kolkata - 700 160  
 Tel. No.: 033- 2986 0249 / 2290 3617  
 Toll Free No.:1800 345 7155

**N O T I C E**

Memo. No. WBSHC-552/22

Dated : 30/04/2022

All the selected candidates for the admission in WBCS free residential coaching at Haj Tower, Kaikhali, VIP Road, Kolkata-52 are hereby informed to comply the below mentioned stipulations :

- i) Bring their parent/guardian for signing the agreement paper in the presence of the competent authority.
- ii) Bring compulsory deposit amount of Rs. 5000/- (Rs.5000/- as refundable security amount. which shall be deposited in the specific given bank account.

Name of the Bank	Account Name	Account No.	IFSC Code
State Bank of India	HAJ HOUSE WELFARE FUND	39976951594	SBIN0014528

- iii) An undertaking of WBCS free residential coaching Guidelines /Rules & Regulation duly notarized on Rs. 10/- non judicial stamp paper as per given proforma.
- iv) Sign all pages of agreement-cum-guidelines of WBCS free residential coaching, as a token of acceptance.
- v) Bring the prescribed Medical Certificate in original duly filled-in and signed by the competent authority. (as per given proforma)
- vi) Bring the all original testimonials and one set self attested photo copy.

The above requisitions are mandatory for a candidate of WBCS free residential coaching centre at Haj Tower. The candidate must occupy his/her seat within 15 days of the date of publication of this notice.

Enclosures:-

- i) List of Selected Candidates
- ii) WBCS free residential coaching Rules & Regulations.

By Order  
 Executive Officer  
 West Bengal State Haj Committee

# WEST BENGAL STATE HAJ COMMITTEE

## W.B.C.S Coaching & Guidance Cell (C & GC)

Haj Tower, Kaikhali, VIP Road, Kolkata-52

### Merit list of Selected Candidates

Sl. No	Name	District	Roll No
1	ZAMILA HANNAN	South 24 Parganas	1000652
2	AFREEN PARVEEN	Kolkata	1000893
3	ASIF AKTAR	Purba Bardhaman	1000128
4	MD AKBAR ALAM	Uttar Dinajpur	1000340
5	MD KOUSAR IMAM	Kolkata	1000333
6	ABDUL AJIJ AL AMIN	Birbhum	2000372
7	LELIN SARKAR	Dakshin Dinajpur	4000186
8	TOUSIF IKBAL MOLLAH	North 24 Parganas	1000859
9	MAMUNOOR RASHID KHAN	Nadia	1000343
10	MUSARRAT NAHID	North 24 Parganas	1001051
11	MINARUL ISLAM	Murshidabad	2000130
12	SK JAHIRUDDIN	North 24 Parganas	1000563
13	ARSHAD IQBAL	North 24 Parganas	1001305
14	SK SORIFUL	South 24 Parganas	1000346
15	HABIBULLA MOLLA	South 24 Parganas	1000134
16	SAIN ISLAM	Murshidabad	2000427
17	MD ASIF IQBAL	Kolkata	1000334
18	KAWSAR ALI	Murshidabad	1001044
19	SARIFUL ISLAM	Murshidabad	1000609
20	GULREZ ANWAR	North 24 Parganas	1000797
21	AZIJUL GAYEN	South 24 Parganas	1000132
22	MAHABUB UL HASSAN	North 24 Parganas	1000757
23	MALLIKA KHATUN	Nadia	1001087
24	TANBEER AHAMED	Malda	1001358
25	ZINNATARA KHATUN	Murshidabad	1000268
26	MULAK CHAND SK	Nadia	2000090
27	SULTANA RAJIA	Malda	1000535
28	SK TASAUR ALI	Paschim Medinipur	1000173
29	QUEEN MANDAL	Murshidabad	2000483
30	SAMIMUDDIN MOLLA	Purba Bardhaman	1000437
31	SK AKBAR	Purba Medinipur	1000356
32	MD IRFAN ZAMAN	Kolkata	1000047
33	SAMIM SARWAR	North 24 Parganas	1000897
34	SOULAT HENA	Hooghly	1001151
35	KAZI ASIF HOSSAIN	Birbhum	2000196
36	ABDUL MANNAN	Malda	4000080
37	MD SARIF AHAMAD	Malda	4000176
38	SOFIRUZZAMAN SHAIKH	Nadia	2000494
39	GOLAM MOSTAFA	Dakshin Dinajpur	4000189
40	AYAZ AHMED KHAN	Kolkata	1000633
41	TARIK EKBAL	Malda	1000497
42	MD ABRAR CHOWDHURY	Birbhum	1001468
43	RAIHAN MANDAL	Nadia	1000545
44	MD SHAKER ALI	Kolkata	1000117
45	OMEJA PARVIN	North 24 Parganas	1000455
46	MD RAZA SAQUIB	North 24 Parganas	1000564
47	IFTEKAR AJAM	Dakshin Dinajpur	1001249
48	FOWZIA KHANAM	Murshidabad	2000563
49	SABURA KHATUN	North 24 Parganas	1000537
50	MD ALIF SHEIKH	Purba Bardhaman	1000296



**Government of West Bengal**  
**West Bengal State Haj Committee**  
**(A Statutory Body under**  
**Minority Affairs & Madrasah Education Department)**



**WBCS Coaching & Guidance Cell (C & GC)**

Assalam-o-alaikum,

I am pleased to inform you that, you have been provisionally selected by the Coaching and Guidance Cell(C&GC) of the West Bengal State Haj Committee (as per enclosed list) to undergo rigorous, painstaking but highly significant coaching for WBCS Examination that is conducted by the Public Service Commission, West Bengal.

You are directed to report to the Executive Officer, West Bengal State Haj Committee (WBSHC) on 7<sup>th</sup> floor Haj Tower, Kaikhali, VIP Road, Kolkata 700052 within 15 days..

Each candidate has to deposit **Rs. 5000/- (Rupees Five Thousand only)** in favour of Haj House Welfare Fund by demand draft or online payment as security deposit (refundable) at the time of admission. Admission will not be granted without payment of security deposit.

A copy of the Hostel rules & regulations and an application form for admission to hostel are enclosed herewith.

You must bring the following original documents to be submitted in the office of WBSHC with one attested copy each thereof:-

- I. Mark Sheets /Certificates from Standard X onwards.
- II. Birth Certificate.
- III. OBC Certificate(if any).
- IV. Two Passport size photographs.
- V. Notary Affidavit of Undertaking

Please note carefully that all the original mark sheets and other testimonials will be returned to you only on the completion of the entire coaching programme, the duration of which is 11 (Eleven) months. However, if such testimonials are required by you before the end of the programme for appearing in any examinations or interviews etc., then you can make a written request for the same but acceptance of such a request shall be considered on a case to case basis and shall be solely at the discretion of the WBSHC authorities.

Please bring with you the writing materials like pen, pencil, eraser, sharpener, foot scale, one dozen long note books of 200 pages each and two medium size locks for your lockers. You must also bring a small general dictionary & a dictionary on your subject, the books of the optional subject which you want to choose for the WBCS exam.

Normally, once you join the Haj Tower by 15/05/2022, you will not be allowed to leave it till you finish your Examination in 2022.

The personal belongings viz. mobile phones, cameras, laptops & other electronic items and electrical appliances, gold and diamond jewelry and costly items will be at the risk and responsibility of the candidate.

You are instructed to join the C & GC at Kolkata within 15 days, otherwise admission in C&GC will be cancelled and you shall be replaced by students in the waiting list.

For further information please contact on phone number -7044180115, on mobile numbers - 9433403303, 7980571687, on Whatsapp number -8334991111 or via email: [wbshc2011@gmail.com](mailto:wbshc2011@gmail.com).

With best wishes.

Executive Officer  
West Bengal State Haj Committee  
(Director, C & G C)

**GUIDELINES**  
**(RULES & REGULATIONS)**

**WBCS Coaching & Guidance Cell (C & GC)**

1. Students have to attend all classes strictly and have to strictly appear in all the tests conducted by the Centre. In case of absence from classes/tests or unsatisfactory performance in tests, the students can be expelled from C&GC.
2. Admission to C&GC is provisional. It would be confirmed after satisfactory performance in the tests conducted in the initial two months.
3. The Hostel accommodation in Haj Tower is allotted to candidates registered at the C&GC for the Civil Services Examinations only.
4. Every Hosteller shall maintain and observe:
  - a. Strict discipline, peaceful atmosphere and decent behavior in the Hostel. Shouting misbehaving talking loudly and/ or causing disturbance in any manner whatsoever to other Hosteller shall not be tolerated.
  - b. The Hostel rooms and lobby should be kept neat and clean. The Hosteller should report to the Office if it is not clean.
  - c. There should be a sense of friendliness and co-operative spirit among all.
5. Instances of indiscipline and/ or indecent behavior with any of the staff or faculty of WBSHC shall be severely dealt with and appropriate disciplinary action will be taken against the guilty student including cancellation of admission and summarily expulsion from the programme as well as forfeiture of full security deposit money.
6. In case a Hosteller is required to remain out of the Hostel for one or more days on account of any exigencies, he/she shall personally submit the requisite LEAVE APPLICATION to the Director/ Executive Officer, stating the proper reason and obtain prior written permission before leaving the Haj Tower. Otherwise appropriate disciplinary action will be taken against him/her all leave application must be submitted at last three day before leave date.
7. Continuous absence from the Hostel for a period of three days or more without obtaining prior permission shall result in revocation of admission from the C&GC.
8. No visitor, guest, relative or any other outsider shall be allowed to enter into the premises of the Hostel without prior permission. If any Hosteller is found to have taken his/her guest or visitor in any part of the Hostel premises and/ or in any of the rooms of the Hostel, immediate disciplinary action will be taken against him.
9. Every Hosteller shall have in his/her possession his/her Identity Card and shall produce whenever called upon to do so by any of the Hostel/WBSHC Authorities including the Watchman man/Security at the Haj Tower premises.
10. Every Hosteller shall take personal care of all his/her goods and belongings. The Administration of the Hostel/WBSHC shall under no circumstances, be responsible, for any pilferage, theft, loss and /or damage of any of the articles, books and /or any other goods or belongings of any of the Hostellers in and /or from any part of the Hostel premises.
11. Electricity in the Hostel shall be used in the most economical and careful manner. The lights, fans, geysers, coolers and others electrical installations and appliances shall be switched of every time when not in use. No Hosteller can keep and/or bring from outside into the Hostel any electrical or electronic appliances, gadgets or devices of any type. Electric stove (Sigri), water heater, tape recorder, radio/transistor, mobile, portable TV and / or electronic gadgets or articles are strictly prohibited.

12. Water taps shall always be kept closed when not in use and water shall be used economically and wastage should be strictly avoided.
13. Complete silence must be maintained and proper and decent behavior observed while using and/ or passing through the Hostel premises.
14. The Hostel/ WBSHC Administration, has right to remove and expel any Hosteller at any time without assigning any reason. On such expulsion the said Hosteller shall forthwith leave and quite the Hostel.
15. No Hosteller shall have any right or be entitled to convene, hold, address and/ or attend any meeting of the Hostellers for any purpose whatsoever in the Hostel premises without prior written permission in that behalf from the Administration well in advance. The Administration shall have the right to refuse or grant such permission without assigning any reason whatsoever.
16. If a Hosteller for any reason whatsoever, discontinues his/her coaching or joins any other course or job he/she shall forthwith leave and quite the Hostel. Actual charges for staying and fooding charges to be deposited to WBSHC by the Hosteller for this particular case.
17. In the event of it being discovered that a Hosteller has obtained admission in the Hostel on false representation and/ or by resorting to forging and/ or producing a false document, he/she shall be immediately expelled from the Hostel and his/her security deposit shall stand forfeited.
18. Every Hosteller shall quietly and peacefully have to quite the Hostel along with all his/her goods and belongings immediately on or before the date on which his/her admission expires. In the event of his/her failure to do so all his/her goods and belongings will be removed and his/her deposit will be forfeited.
19. Any Hosteller whose admission is for any reason cancelled and/ or revoked and/ or has been expelled from the Hostel shall be prevented from having any access to the Hostel premises thereafter.
20. No Hosteller shall have any right to question and/ or challenge any decision of Hostel/WBSHC Administration in respect of any matter whatsoever pertaining to the Hostel.
21. All Administrations are for the period specifically mentioned in the application.
22. All Hostellers must take their meals compulsorily in the Hostel Mess. Eating in the Hostel Mess shall be a part of Hostel discipline and no one will be allowed to eat the food in the room or any place other than the Mess.
23. All Hostellers are required to attend all the lectures, meetings, group discussions, Hostel competitions, etc., whenever arranged in the Hostel compulsorily. All male Hostellers are expected to attend Namaz congregation (Jamat) in the prayer hall on the 6<sup>th</sup> floor of Haj Tower.
24. In case of any grievance the aggrieved hosteller should approach the Director/Executive Officer, WBSHC.
25. All Hostellers should also note that they stay in the Hostel at their own wish, willingness and risk. The Hostel/WBSHC Administration will not be responsible for any of their personal problems or mishaps of any kind.
26. Smoking, Chewing pan, Supari, gutka, tobacco, spitting in the Hostel premises is strictly prohibited. Offenders will be dealt with severely by the Administration.
27. No ragging or mischief of any kind will be tolerated. There is severe punishment on such an offence.
28. The Hosteller shall follow all the rules & regulations in force and those which may be enforced from time to time in future.
29. In case of misbehavior/indiscipline/breach or violation of any rules & regulations, the Hosteller will be removed from the Hostel and his/her deposit will be forfeited.
30. The hosteller should not enter the room of female students and vice versa.
31. Female students are expected to be in Hijab/Scarf.
32. The Administration of the Hostel/WBSHC reserves the right at any time, without assigning any reason, to change, alter, add, amend or modify any of the rules & regulations and it shall be binding upon the Hosteller, who shall observe and comply with the same.
33. A student admitted should be in the Haj Tower for all 24 hours of a day, 7 days a week till the end of the programme, the duration of which is 11 (Eleven) months.

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## UNDERTAKING

**(to be notarized on Rs. 10/- non judicial stamp paper)**

I have read and fully understood all the Rules & Regulations of the Coaching and Guidance Cell of the West Bengal State Haj Committee vide Memo. No. :WBSHC...../21, Dated : ...../01/2022 and I undertake to fully observe and abide by all of them.

I have received a copy of Rules & Regulations for my reference.

Signature of the candidate: .....

Full Name: .....

Place: .....

Date: ...../...../.....

Permanent Address: .....

.....

.....

.....

Phone No. .... Mobile No. ....

Signature & Name of Parent/ Guardian

**WEST BENGAL STATE HAJ COMMITTEE**  
**WBCS Coaching & Guidance Cell**  
**Haj Tower, VIP Road, Kaikhali,**  
**Kolkata-700052**

**APPLICATION FOR HOSTEL ACCOMODATION**

1. Full Name(In Capital Letters): .....
  2. Date of Birth: ...../...../.....Place: .....
  3. Age as on Jan 01. 2022: .....
  4. Native Place/Permanent Address: Village:- ..... Post Office:-  
..... Police Station:- ..... Dist:-  
..... Pin code:-.....Mobile No.:-  
.....
  5. Present Address &Tel No.:-  
.....  
.....  
.....
  6. Parent's Full Name/ Address& Mobile No.:-  
.....  
.....  
.....
  7. Business & Yearly Income:-.....
  8. Local Guardian Name& Residential Address & Mobile No.:-.....  
.....  
.....
  9. Qualification:- .....
  10. If the applicant is/was already Inmate of this Hostel the date of his/her first admission and the number of years he/she has been in the Hostel:-  
.....  
.....
- Date: .....

Signature



**Medical Screening & Fitness Certificate for Admission in WBCS free residential coaching**  
(To be issued from a Government Hospital only)

**Personal Particular**

Application Name:-.....

Date of Birth:-...../...../..... Blood Group:.....

**PHOTOGRAPH**  
Paste your recent  
passport size colour  
photograph having  
**WHITE**  
**BACKGROUND** (size:  
3.5cmx3.5cm)

Medical Examinations	
General Physical Examination	
Pallor	
Icterus	
Pulse Rate	
Respiratory Rate	
Blood Pressure	

History of previous illness			
1.COPD(Asthma/Bronchitis/Emphysema) <b>Yes/No</b>	6. Epilepsy <b>Yes/No</b>		
2.Diabetes Mellitus <b>Yes/No</b>	7. Cerebrovascular Accident <b>Yes/No</b>		
3.Hyoertension(BP) <b>Yes/No</b>	8.Tuberculosis <b>Yes/No</b>		
4.Heart Disease <b>Yes/No</b>	9.Renal Diseases <b>Yes/No</b>		
5.Mental illness <b>Yes/No</b>	10. Major Surgeries <b>Yes/No</b>		
	11. History Cancer <b>Yes/No</b>		

Remarks	

**Certification from the Doctor**

I have carefully examined the person and certify that she is mentally and physically fit/not fit and is not suffering from any chronic/contagious disease.

**Name of Doctor** (In BLOCK Letter)

Signature of Doctor with Stamp  
Hospital Address&

Registration no.....

Signature/Thumb impression of Application